

HH 570: Mandatory Reporter Statement

WAC: 246-335-525 Personnel, Contractor and Volunteer Policies

Date of Origin: 03/01/20

Revised: 05/22/2025

I understand that as a Home Health Aide employed by Hanford Home Health, I am by Washington State law a mandatory reporter. As so, I must report any proven or suspected abuse, neglect, abandonment, and exploitation.

Mandatory reporting means that I must report any and all signs of suspected abandonment, abuse, financial exploitation or neglect of a person in violation of RCW 74.34.020 or 26.44.030 to the Department of Social and Health Services and the proper law enforcement agency. Reporting will be done by me immediately to the authorities after observing or learning of the abuse, neglect, or exploitation to:

- 1) Adult Protective Service (APS) 1-866- END-HARM
- 2) Children's Protective Services (CPS) 1-866- END-HARM, for children under 18 years of age
- 3) Law Enforcement if assistance is needed immediately for the safety of the client
- 4) My Home care supervisor

I understand that I must also fill out an incident report describing exactly what I have seen and heard, at Hanford Home Health, within 24 hours of the incident.

I further understand that I must report any allegations reported to me by the patient or any observed signs of abuse, neglect, or exploitation, whether I believe them to be true or not.

The signs of abuse, neglect, abandonment, and exploitation have been reviewed and explained to me during the orientation process and I understand my responsibilities as a mandatory reporter.

Employee Signature

Date

Director of Clinical Services

Date